

Request for quotation (RFQ) for services:

“Training for rising awareness and improvement of integrated water resources management in the Lake Khuvsgul - Eg river and Ider river basins”

RFQ_GPSO_2014_084 (IWC-78317)

**Request for quotation (RFQ)
for «Training for rising awareness and improvement of integrated water
resources management in the Lake Khuvsgul - Eg river and Ider river
basins».**

RFQ No. RFQ GPSO 2014 084 (IWC-78317)

Date: 11 Sep 2014

UNOPS is accepting quotations from suppliers for

**“Training for rising awareness and improvement of integrated water resources
management in the Lake Khuvsgul - Eg river and Ider river basins”**

All interested parties must complete and return the attached price sheet to the following email
address: DmitriP@unops.org

1 Requirements and price list (Annex A)

Quotations need to be submitted by using the Requirements and Price List contained in Annex A.

2 Eligibility

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this request for quotation.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the [UNOPS website](#).

3 Currency

All prices shall be quoted in RUB (for Russian companies), MNT (for Mongolian companies) or USD (for foreign companies)

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of RFQ deadline as stated in the RFQ letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

4 Evaluation

UNOPS evaluates quotations based on lowest priced most technically acceptable quotation received.

5 Delivery (for goods)

Not applicable

6 Mobilization and duration (for services)

Service provision shall commence 1 calendar days after contract signature. The successful supplier is expected to complete the services by 25 October 2014.

7 Quotations due

All quotations must be received at the e-mail address stated below no later than:

Date:	22 September 2014
Time:	10:00 A.M. UTC+09:00, Irkutsk time
E-mail:	DmitriP@unops.org
Contact person:	Mr. Dmitry Popov

Quotations submitted shall be binding and valid for a period of thirty (30) days from the due date stated herein. Any prices accepted during this period will be considered firm/fixed for the resulting purchase order.

UNOPS will award this requirement in total and will not accept any partial quotations. The supplier agrees to acknowledge the purchase order in the form provided upon award, under the terms and conditions stated therein, and for the agreed amount.

8 UNOPS General Conditions of Contract

Any order resulting from this RFQ exercise will be subject to the UNOPS General Conditions of Contract available for goods, small services and services at the following addresses:

<http://www.unops.org/SiteCollectionDocuments/Procurement%20docs/UNOPS%20General%20Conditions%20for%20Goods.pdf>

<http://www.unops.org/SiteCollectionDocuments/Procurement%20docs/Conditions-of-services-below50K.pdf>

<http://www.unops.org/SiteCollectionDocuments/Procurement%20docs/GCCs%20For%20Professional%20Services.pdf>

9 Clarifications

Suppliers with questions or requests for more information are encouraged to send them to the email address above promptly in order to allow time for the provision of a written response. Explanations or interpretations provided by personnel other than the above will not be considered binding or official.

10 Quotation form (Annex B)

The attached Quotation Form needs to be completed and signed. Suppliers shall return the completed and signed Quotation Form with their quotation.

Approved by:

Date: 11 September 2014



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Project Manager
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UNOPS
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ANNEX A

Requirements and price list

It is recommended to use application form here (pages 3-6):
http://baikal.iwlearn.org/en/tenders/how-to/application-form/at_download/file

“Training for rising awareness and improvement of integrated water resources management in the Lake Khuvsgul - Eg river and Ider river basins”

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Location :	Mongolia
Application Deadline :	23-September-2014
Type of Contract :	Service Contract
Languages Required :	English, Mongolian
Starting Date :	25-September-2014
Duration of Initial Contract :	25 Sep 2014 - 25 Oct 2014
Expected Duration of Assignment:	1 month

Background:

The project’s objective is to spearhead integrated natural resource management of Baikal Lake Basin and Khovsgol Lake ensuring ecosystem resilience, reduced water quality threats in the context of sustainable economic development. The project has three primary components: elaborating a strategic policy and planning framework; strengthening institutional capacity for IWRM; and demonstrating water quality and biodiversity mainstreaming practice, including groundwater monitoring and protection.

This project builds upon a solid, decades-old baseline of bilateral cooperation between Russia and Mongolia on the transboundary waters of the Selenga River and by extension the Baikal Basin itself. To date, international support for environmental conservation and management in the Baikal Basin has not been transboundary in orientation; little support has been provided the two countries in strengthening their transboundary cooperation to manage sustainably the globally significant environmental benefits represented by the incomparable Lake Baikal and its transboundary Basin, at the top of which lies Mongolia’s aquatic jewel, Lake Khovsgol. In addition to this solid baseline of transboundary cooperation are two rapidly growing economic baselines in mining and tourism, with mining being the biggest and fastest growing economic activity in the Baikal Basin and tourism a smaller but also rapidly growing sector in both the Russian and Mongolian portions of the Baikal Basin. Both of these sectors hold much promise in becoming better stewards of the Baikal Basin’s aquatic ecosystems. In the absence of a GEF investment, these barriers are likely to continue hampering an effective transboundary response to the critical threats that are already impacting the ecosystem health and resilience of the Baikal Basin.

Successful implementation of a regional project like “Integrated Natural Resource Management in the Baikal Basin Transboundary Ecosystem”, to a large degree depends on effective implementation and ownership of project-inspired work at the national and local levels.

Justification:

The Lake Baikal Biodiversity Conservation Strategy established a framework for region-specific watershed-based biodiversity conservation programs in Russia, with three sub-basin programs

launched: (Goloustnaya Watershed/Irkutsk, Khilok Watershed/Zabaikalsky Krai, Tugnuy-Sukhara Watershed/Buryatia). One of these three existing programs will be selected as the model for mainstreaming biodiversity and ecosystem health concerns into watershed management planning. This assignment will assess current basin management strengths and weaknesses and launch capacity building and training programs for sub-basin managers on integrated planning, mapping using GIS, and monitoring of aquatic ecosystem health and biodiversity. Replication of this mainstreaming of biodiversity management and ecosystem resilience objectives into integrated water resource management (IWRM) planning will be replicated in two sub-basins in Mongolia's Baikal Basin: the Ider and the Egiin.

In Mongolia the effort will build upon previous watershed management planning work within the Selenga Basin, focusing in on a discrete sub-basin or watershed to demonstrate watershed management planning that incorporates biodiversity management and ecosystem resilience enhancement objectives in Ider, Orkhon, Egiin gol sub-basins. Each one of these sub-basins is a stronghold for aquatic biodiversity in the Baikal Basin and contains essential fish habitats (EFH).

In order to develop management plans, a baseline study will be conducted on ecological and socio-economic aspects for each sub-basins. This will be followed by drafting the sub-basin management plans, presenting the plans to key stakeholders in workshops, revising and resubmitting the plans for government approval. Training and capacity building will also be launched for relevant resource managers at the state and local levels on the importance of groundwater to the overall health of each watershed, including surface water and plants. Peer-to-peer exchanging of lessons learned between Russians and Mongolians will be critical.

Development objective:

IWRM plans for Lake Khuvsgul-Eg River and Ider River basins were developed by the project in 2013 and endorsed by Mongolian government in 2014. This service will support sub-basin watershed IWRM Plan implementation efforts.

Immediate objective(s):

This Service will be done as part of the Output 1.7. «Sub-basin watershed management plans incorporating biodiversity management and ecosystem resilience objectives are in place» and Output 2.3: “Training program developed and implemented for key actors in an improved and enhanced, long-term transboundary management of the Baikal Basin”.

Main purpose of the training programs is to provide national and local specialists with advanced knowledge on the integrated water resource management to support the IWRM Plan implementation in Lake Khuvsgul-Eg River and Ider River basins. The training is for national personnel and activities will be developed, including IWRM concepts and various environmental and water conservation topics e.g. methodologies of studies, natural resource management, mobilization and participation of local communities in conservation activities.

Specific Deliverables:

The work is expected to deliver the following results:

- Organize one day training for local level specialist in each river basin. This training will be dedicated for newly recruited specialists from recently established River Basin Administrations in Lake Khuvsgul-Eg River and Ider River basins;
- The trainings will be organized with lectures, also in the form of workshops/discussion including individual works or experience sharing and practical exercises.
- Training Programme should be designed for improvement of knowledge and skills of national and local specialists through delivery of refresher training on integrated water resource

management include detailed and elaborated with comprehensive training program that meets the real needs;

- Attraction of Mass Media, creation of media materials on activities results.

Expected Outputs, reports and related logistics:

- Detailed calendar plan for activities to be carried out within the framework of the contract (at the end of first 3 days);
- Compiling of Final Report, which includes training programme and hand book materials, photo- and video resources on work performed, providing media materials.

All promo-, media materials and publications made within the framework of the contract should be made in accordance with **UNDP/GEF publications standards**, must have reference on the project and have to be provided to Project Manager. Before using any collected information for any other purpose than reporting under the present contract, contractor need to obtain the formal approval of UNDP/GEF and UNOPS (please, contact Project office for additional information).

Payment will be made in 2 installments based on the acceptance of the required deliverables by the Project Manager as specified below:

- 40% payment as a first installment upon the submission of detailed calendar plan for activities to be carried out within the framework of the contract and Project Manager's signature (submission date - no later 20 Sep 2014);
- 60% remaining payment upon submission of Final Report and Project Manager's signature, submission date – no later 20 Oct.2014.

Qualifications:

- Technical expertise in the required fields of: environmental education.
- Demonstrated experience in similar project and relevant fields (please provide up-dated list of projects, preferably in the country).
- Presence of the company in Mongolia.
- Fluency in writing and spoken Mongolian.
- Availability of required tools and materials for the work.

The following documents form part of this RFQ and must be completed and returned with your offer:

Name(s) of consultant(s) (a)	Number of working days (b)	Daily fee (c)	Daily subsistence allowance (d)	Total (e)=(b)x((c)+(d))
Subtotal:				

International/National travels (a)	Quantity (b)	Cost (c)	Currency (d)	Total (e)=(b)x(c)
Subtotal:				

Other Costs (description)	Cost
Subtotal:	

GRAND TOTAL: (Sum of 3 tables)

RFQ - Quotation form

Quotation form must be completed, signed and returned to UNOPS. The quotations must be made in accordance with the instructions contained in this request.

UNOPS General Conditions of Contract will apply to any resulting purchase order/contract. A link to the UNOPS General Conditions of Contract is included in the RFQ document.

The undersigned, having read the Terms and Conditions of Quotation No. RFQ GPSO 2014 084 (IWC-78317) set out in the attached document, hereby offers to supply the services specified in the RFQ at the price or prices quoted, in accordance with any specifications stated and subject to the Terms and Conditions set out or specified in the document.

Signature: _____

Date: _____

Name and title: _____

Company: _____

Postal address: _____

Tel. no: _____

Fax no: _____

Email address: _____

Validity of offer: _____

Currency of offer: _____

Payment terms 30 days accepted:

Quotation to be addressed to:

UNOPS office
Mr. Dmitry Popov,
Address: 13, 8, Sakhyanovoi Str., Ulan-Ude, 670047, Buryatia, Russia
Tel.: +7 3012 415759
E-mail: DmitriP@unops.org



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