

**Request for quotation (RFQ) for services:**

**“Shoreline clean-up of Lake Khovsgol outlet and part of Eg river riparian zone and training on promotion of improved sanitation and hygiene behaviors”**

**[RFQ\\_GPSO\\_2014\\_083 \(IWC-78317\)](#)**

**Request for quotation (RFQ)  
for «Shoreline clean-up of Lake Khovsgol outlet and part of Eg river  
riparian zone and training on promotion of improved sanitation and  
hygiene behaviors»  
RFQ No. RFQ GPSO 2014 083 (IWC-78317)**

Date: 11 Sep 2014

UNOPS is accepting quotations from suppliers for

«Shoreline clean-up of Lake Khovsgol outlet and part of Eg river riparian zone and training on promotion of improved sanitation and hygiene behaviors».

All interested parties must complete and return the attached price sheet to the following email address: [DmitriP@unops.org](mailto:DmitriP@unops.org)

## 1 Requirements and price list (Annex A)

Quotations need to be submitted by using the Requirements and Price List contained in Annex A.

## 2 Eligibility

Bidders must not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by UNOPS to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this request for quotation.

Bidders must not be under a declaration of ineligibility for corrupt and fraudulent practices published by UNOPS on its website. Bidders must meet the eligibility criteria as published on the [UNOPS website](#).

## 3 Currency

All prices shall be quoted in RUB (for Russian companies), MNT (for Mongolian companies) or USD (for foreign companies)

UNOPS reserves the right not to reject any bids submitted in another currency than the mandatory bidding currency stated above. UNOPS may accept bids submitted in another currency than stated above if the bidder confirms during clarification of bids (1.18) in writing that it will accept a contract issued in the mandatory bid currency and that for conversion the official United Nations operational rate of exchange of the day of RFQ deadline as stated in the RFQ letter shall apply.

Regardless of the currency of bids received, the contract will always be issued and subsequent payments will be made in the mandatory bidding currency above.

## 4 Evaluation

UNOPS evaluates quotations based on lowest priced most technically acceptable quotation received.

## 5 Delivery (for goods)

Not applicable

## 6 Mobilization and duration (for services)

Service provision shall commence 1 calendar days after contract signature. The successful supplier is expected to complete the services by 25 October 2014.

## 7 Quotations due

All quotations must be received at the e-mail address stated below no later than:

Date:	23 September 2014
Time:	<b>10:00 A.M. UTC+09:00, Irkutsk time</b>
E-mail:	<a href="mailto:DmitriP@unops.org">DmitriP@unops.org</a>
Contact person:	Mr. Dmitry Popov

Quotations submitted shall be binding and valid for a period of thirty (30) days from the due date stated herein. Any prices accepted during this period will be considered firm/fixed for the resulting purchase order.

UNOPS will award this requirement in total and will not accept any partial quotations. The supplier agrees to acknowledge the purchase order in the form provided upon award, under the terms and conditions stated therein, and for the agreed amount.

## 8 UNOPS General Conditions of Contract

Any order resulting from this RFQ exercise will be subject to the UNOPS General Conditions of Contract available for goods, small services and services at the following addresses:

<http://www.unops.org/SiteCollectionDocuments/Procurement%20docs/UNOPS%20General%20Conditions%20for%20Goods.pdf>

<http://www.unops.org/SiteCollectionDocuments/Procurement%20docs/Conditions-of-services-below50K.pdf>

<http://www.unops.org/SiteCollectionDocuments/Procurement%20docs/GCCs%20For%20Professional%20Services.pdf>

## 9 Clarifications

Suppliers with questions or requests for more information are encouraged to send them to the email address above promptly in order to allow time for the provision of a written response. Explanations or interpretations provided by personnel other than the above will not be considered binding or official.

## 10 Quotation form (Annex B)

The attached Quotation Form needs to be completed and signed. Suppliers shall return the completed and signed Quotation Form with their quotation.

**Approved by:**

Date: 11 September 2014



---

Sergey Kudelya  
Project Manager  
GPSO/IWC  
UNOPS  
Room: 13,  
8, Sakhyanovoy Str.,  
670047, Buryatia, The Russian Federation  
Telephone: +7 3012 415759  
Fax +7 3012 338030  
E-Mail: [SergeyK@unops.org](mailto:SergeyK@unops.org)

## ANNEX A

### Requirements and price list

**It is recommended to use application form here (pages 3-6):**  
[http://baikal.iwlearn.org/en/tenders/how-to/application-form/at\\_download/file](http://baikal.iwlearn.org/en/tenders/how-to/application-form/at_download/file)

**« Shoreline clean-up of Lake Khovsgol outlet and part of Eg river riparian zone and training on promotion of improved sanitation and hygiene behaviors»**

<b>Location :</b>	Mongolia
<b>Application Deadline :</b>	23-September-2014
<b>Type of Contract :</b>	Service Contract
<b>Languages Required :</b>	English, Mongolian
<b>Starting Date :</b>	25-September-2014
<b>Duration of Initial Contract :</b>	25 Sep 2014 - 25 Oct 2014
<b>Expected Duration of Assignment:</b>	1 month

#### **Background:**

The project's objective is to spearhead integrated natural resource management of Baikal Lake Basin and Khovsgol Lake ensuring ecosystem resilience, reduced water quality threats in the context of sustainable economic development. The project has three primary components: elaborating a strategic policy and planning framework; strengthening institutional capacity for IWRM; and demonstrating water quality and biodiversity mainstreaming practice, including groundwater monitoring and protection.

This project builds upon a solid, decades-old baseline of bilateral cooperation between Russia and Mongolia on the transboundary waters of the Selenga River and by extension the Baikal Basin itself. To date, international support for environmental conservation and management in the Baikal Basin has not been transboundary in orientation; little support has been provided the two countries in strengthening their transboundary cooperation to manage sustainably the globally significant environmental benefits represented by the incomparable Lake Baikal and its transboundary Basin, at the top of which lies Mongolia's aquatic jewel, Lake Khovsgol. In addition to this solid baseline of transboundary cooperation are two rapidly growing economic baselines in mining and tourism, with mining being the biggest and fastest growing economic activity in the Baikal Basin and tourism a smaller but also rapidly growing sector in both the Russian and Mongolian portions of the Baikal Basin. Both of these sectors hold much promise in becoming better stewards of the Baikal Basin's aquatic ecosystems. In the absence of a GEF investment, these barriers are likely to continue hampering an effective transboundary response to the critical threats that are already impacting the ecosystem health and resilience of the Baikal Basin.

Successful implementation of a regional project like "Integrated Natural Resource Management in the Baikal Basin Transboundary Ecosystem", to a large degree depends on effective implementation and ownership of project-inspired work at the national and local levels.

#### **Justification:**

Lake Baikal and its transboundary basin including Lake Khovsgol represent an unparalleled global benefit in terms of international waters and biodiversity values. While past and current efforts to protect and sustainably utilize the environment and its natural resources are impressive, they are insufficient to the task of addressing the threats to the health of the Baikal Basin's interconnected

aquatic ecosystems. These threats include: climate change, pollution and sedimentation, nutrient loading, and habitat destruction.

Overall, the basic legal and policy frameworks for the conservation and sustainable management of the Baikal Basin are in place. From a transboundary perspective, lacking are specific laws or policies enabling the transboundary monitoring of aquatic ecosystem health both in Russia and Mongolia. The regulatory basis for ecosystem conservation and water-pollution prevention in Baikal has not yet been completed. For example, the regulatory and policy mechanisms needed to implement a SAP, as well as sub-basin watershed management plans are as yet uncertain. Several scientific components for SAP development and implementation remain yet to be completed, particularly with regard to the extent of groundwater / surface water interconnectivity in the region, especially along the Selenga River; and accumulation of persistent organic pollutants in the benthic sediments and biota of the Basin's rivers, deltas and lakes. Neither Russian nor Mongolian law adequately stipulates clear and practical environmental quality standards for ground water and surface water. The two are inextricably linked in most river systems. The picture of water quality threats from industrial and mining sites remains incomplete; and measures on how best to handle residual pollution problems from abandoned mining sites have not been defined in policies on either side of the border. EIA procedures do not properly address biodiversity risks; and sectoral programs are operating without standards for minimization or reduction of impacts to biodiversity. Tourism laws and policies focus more upon the economic aspects of tourism development and promotion and give short shrift to detailing guidelines and training on mainstreaming biodiversity and ecosystem health management objectives into tourism planning and management practices, including utilizing new tools such as certification incentives for environmentally sustainable behavior by tourism operators.

Public education is key element for enhanced public awareness of the conditions, challenges and threats to the environment of the Baikal Basin. Adequate education is relevant to all concerned stakeholders at all levels in the civil society. This activity will aim at ensuring and improving the availability of regular comprehensive reports providing accurate, up-to-date and accessible information about environmental conditions of the Baikal Basin and thereby enhancing the consciousness of the civil society.

### **Development objective:**

Lake Baikal is a global symbol of clean water resources, its strategic location, its potential for tourism development as well as its status as a natural heritage site will enable this work to raise awareness and knowledge about sustainable water use and waste management among the local population and tourists through hands-on, service oriented actions such as cleaning up litter clogged riparian zones. Project messages will encourage the preservation and sustainable use of the Lake Baikal Basin natural resources by local communities and will promote educational work targeted at local communities and wider local audience, including tourists, mass media, and business. Because of the high profile of the Lake Baikal Basin and its global significance it can become a symbol for a national water conservation campaign beyond the local and regional context. Therefore, the project will also support a nation-wide public awareness programme targeting specific groups for results-based awareness raising initiatives.

### **Immediate objective(s):**

This Service will be done as part of the Output 3.4. "Baikal Information Center with NGO Forum and Business and Industry Partnerships". A set of activities will be developed, including shoreline cleanup campaign work for Lake Khovsgol and introducing environmentally friendly sanitation facilities and training on promotion of improved sanitation and hygiene behaviors.

**Specific Deliverables:**

The work is expected to deliver the following results:

- Organize clean-up campaign work of Lake Khovsgol in shoreline and Eg River's riparian zones. This activity will include public awareness to local people living in the shoreline areas and their participation on cleaning campaign work;
- Introducing environmentally friendly sanitation facilities to promote improved hygiene;
- Training on promotion of improved sanitation and hygiene behaviors.
- Creation of information system for public about garbage collecting and recycling, organization of various environmental education forms for local people and tourists, their involvement in environmental protection
- Attraction of Mass Media, creation of media materials on activities results **using UNDP/GEF publication standards** (should be cleared with the Project office)

**Expected Outputs, reports and related logistics:**

- Detailed calendar plan for activities to be carried out within the framework of the contract (at the end of first 3 days);
- Compiling of Final Report, which includes photo- and video materials on work performed, providing media materials.

All promo-, media materials and publications made within the framework of the contract should be made in accordance with **UNDP/GEF publications standards**, must have reference on the project and have to be provided to Project Manager. Before using any collected information for any other purpose than reporting under the present contract, contractor need to obtain the formal approval of UNDP/GEF and UNOPS (please, contact Project office for additional information).

Payment will be made in 2 installments based on the acceptance of the required deliverables by the Project Manager as specified below:

- 40% payment as a first installment upon the submission of detailed calendar plan for activities to be carried out within the framework of the contract and Project Manager's approval (submission date - no later 28 Sep 2014);
- 60% remaining payment upon submission of Final Report and Project Manager's approval; submission date - no later 20 Oct 2014.

**Qualifications:**

- Technical expertise in the required fields of: environmental education.
- Demonstrated experience in similar project and relevant fields (please provide up-dated list of projects, preferably in the country).
- Presence of the company in Mongolia.
- Fluency in writing and spoken Mongolian.
- Availability of required tools and materials for the work.

The following documents form part of this RFQ and must be completed and returned with your offer:

Name(s) of consultant(s) (a)	Number of working days (b)	Daily fee (c)	Daily subsistence allowance (d)	Total (e)=(b)x((c)+(d))
<b>Subtotal:</b>				

International/National travels (a)	Quantity (b)	Cost (c)	Currency (d)	Total (e)=(b)x(c)
<b>Subtotal:</b>				

Other Costs (description)	Cost
<b>Subtotal:</b>	

GRAND TOTAL: (Sum of 3 tables)



## RFQ - Quotation form

Quotation form must be completed, signed and returned to UNOPS. The quotations must be made in accordance with the instructions contained in this request.

UNOPS General Conditions of Contract will apply to any resulting purchase order/contract. A link to the UNOPS General Conditions of Contract is included in the RFQ document.

The undersigned, having read the Terms and Conditions of Quotation No. RFQ GPSO 2014 083 (IWC-78317) set out in the attached document, hereby offers to supply the services specified in the RFQ at the price or prices quoted, in accordance with any specifications stated and subject to the Terms and Conditions set out or specified in the document.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name and title: \_\_\_\_\_

Company: \_\_\_\_\_

Postal address: \_\_\_\_\_

Tel. no: \_\_\_\_\_

Fax no: \_\_\_\_\_

Email address: \_\_\_\_\_

Validity of offer: \_\_\_\_\_

Currency of offer: \_\_\_\_\_

Payment terms 30 days accepted:

Quotation to be addressed to:

UNOPS office  
Mr. Dmitry Popov,  
Address: 13, 8, Sakhyanovoi Str., Ulan-Ude, 670047, Buryatia, Russia  
Tel.: +7 3012 415759  
E-mail: [DmitriP@unops.org](mailto:DmitriP@unops.org)



UNOPS Headquarters  
Marmorvej 51  
P.O. Box 2695  
2100 Copenhagen  
Denmark  
Tel: +45 45 33 75 00  
Fax: +45 45 33 75 01