

**REQUEST FOR QUOTATION (RFQ)**

Date: 04 April 2013

Dear Sir/Madam,

**Subject:** Request for Quotation for services “Development of optimal technological solutions for safe storage, retreatment, neutralization and utilization of toxic substances, contained in waste products of inoperative mining enterprise “Dzhidinsky”

**Project:** 00078317, Integrated Natural Resource Management in the Baikal Basin Transboundary Ecosystem

**Case reference:** RFQ/EMO/2013-041 (IWC-00078317)

1. The United Nations Office for Project Services (hereinafter “UNOPS”) is pleased to invite you to submit a quotation for supply of the services described in Annex I to this Request for Quotation.
2. We would appreciate receiving your quotation on or before **25 April 2013 10:00 A.M. Irkutsk time** via e-mail [DmitriP@unops.org](mailto:DmitriP@unops.org) (it must not exceed 8MB) or fax **+73012338030** to the attention of **Dmitry Popov**. Please specify above project and reference number on your quotation.
3. Any requests for clarification should be referred to:  
Contact Person: Dmitry Popov  
Office: UNOPS  
Address: Room: 13,  
8, Sakhyanovoy Str.,  
670047, Buryatia, The Russian Federation  
  
Telephone: +7 3012 415759  
Fax +7 3012 338030  
E-Mail: [DmitriP@unops.org](mailto:DmitriP@unops.org)
4. Your quotation shall include the following:
  - Brief approach and methodology as well as CV(s) of proposed staff/personnel in response to the Terms of Reference as per Annex I.
  - Fixed overall quotation in a single currency (see Annex II) with the following structure:  
  
Name(s) of consultant(s)  
Number of working days and daily fee  
Daily subsistence allowance  
Number of international travels and cost  
Number of local travels and costs  
Other costs  
TOTAL
  - Completed Previous Experience Form (see Annex III)

5. UNOPS evaluates the quotations based on best value, i.e. best quality and cost-effectiveness of the proposed offers. The following aspects will be considered for the evaluation:
  - (a) Suitability of the approach and methodology including firm's capacity to undertake the services
  - (b) Qualifications and suitability of the staff/personnel proposed for the assignment including their previous experience with same type of assignment
  - (c) Cost-effectiveness of price quotation
6. A contract may be awarded to the bidder having submitted the quotation representing the best value for UNOPS. However, UNOPS reserves the right to accept or reject any quotation, and to cancel the process and reject all quotations, at any time prior to the award of contract, without thereby incurring any liability to the Bidders or any obligation to inform the Bidders of the grounds for such action.
7. UNOPS reserves the right to make multiple arrangements for any item or items.
8. In the event of a Contract the UNOPS General Conditions will apply. The conditions are available at <http://www.unops.org/english/whatweneed/Pages/Guidelinesforsuppliers.aspx> under "UNOPS general conditions of contract": UNOPS Conditions of Services - For contracts of a value of less than USD 50,000. (Annex IV)
9. **Supplier eligibility.** Suppliers shall not be eligible to submit an offer and to be awarded a contract when at the time of bid submission:
  - (a) Suppliers are already suspended by UNOPS, or,
  - (b) Supplier's names are mentioned in the UN 1267 list of Terrorists issued by the Security Council resolution 1267, which establishes a sanctions regime to cover individuals and entities associated with Al-Qaida and/or the Taliban, or,
  - (c) Suppliers are suspended by the UN Procurement Division (UN/PD), or,
  - (d) Suppliers have been declared ineligible by the World Bank.

Furthermore, as a condition of doing business with UNOPS it is necessary that suppliers, their subsidiaries, agents, intermediaries and principals cooperate with the Office of Internal Oversight Services (OIOS) of the United Nations, UNOPS Internal Audit and Investigations Group (IAIG) as well as with other investigations authorized by the Executive Director and with the UNOPS Ethics Officer (during preliminary reviews in line with UNOPS whistle blower policy) as and when required. Such cooperation shall include, but not be limited to, the following: access to all employees, representatives, agents and assignees of the supplier; as well as production of all documents requested, including financial records. Failure to fully cooperate with investigations will be considered sufficient grounds to allow UNOPS to repudiate and terminate the contract, and to debar and remove the supplier from UNOPS's list of registered suppliers.

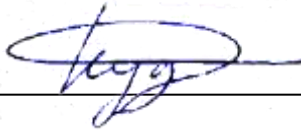
10. **Information regarding Bid Protest can be found at:**  
<http://www.unops.org/english/whatwedo/services/procurement/Pages/Procurementpolicies.aspx>

11. UNOPS strongly encourages all Bidders to subscribe to the Tender Alert Service available on the United Nations Global Market Place ([www.ungm.org](http://www.ungm.org)). This will allow Bidders to be notified automatically of all UNOPS business opportunities for the products and services for which they have registered. Instructions on how to subscribe to the Tender Alert Service can be found in the UNGM Interactive Guide for Suppliers.

12. UNOPS will effect payment within 30 days after receipt of original payment documentation.

We look forward to receiving your quotation.

Yours sincerely,  
Sergey Kudelya  
Project Manager  
EMO/IWC  
UNOPS  
Room: 13,  
8, Sakhyanovoy Str.,  
670047, Buryatia, The Russian Federation  
Telephone: +7 3012 415759  
Fax +7 3012 338030  
E-Mail: [SergeyK@unops.org](mailto:SergeyK@unops.org)



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## ANNEX I - TERMS OF REFERENCES

### Terms of Reference (TOR) for Local Service Contract

**Разработка оптимальных технологических решений безопасного хранения, переработки, нейтрализации и утилизации токсичных веществ, содержащихся в отходах недействующего горнодобывающего производства Джидинского ГОК**

<b>Location :</b>	<b>Ulan-Ude, The Russian Federation</b>
<b>Application Deadline :</b>	<b>25-Apr-2013</b>
<b>Type of Contract :</b>	<b>Service Contract</b>
<b>Post Level :</b>	<b>Local</b>
<b>Languages Required :</b>	<b>English, Russian</b>
<b>Starting Date :</b>	<b>01-May-2013</b>
<b>Duration of Initial Contract :</b>	<b>01-May-2013 – 30- November- 2013</b>
<b>Expected Duration of Assignment:</b>	<b>7 months</b>

#### **Background:**

The project's objective is to spearhead integrated natural resource management of Baikal Lake Basin and Hövsgöl Lake ensuring ecosystem resilience, reduced water quality threats in the context of sustainable economic development. The project has three primary components: elaborating a strategic policy and planning framework; strengthening institutional capacity for IWRM; and demonstrating water quality and biodiversity mainstreaming practice, including groundwater monitoring and protection.

This project builds upon a solid, decades-old baseline of bilateral cooperation between Russia and Mongolia on the transboundary waters of the Selenga River and by extension the Baikal Basin itself. To date, international support for environmental conservation and management in the Baikal Basin has not been transboundary in orientation; little support has been provided the two countries in strengthening their transboundary cooperation to manage sustainably the globally significant environmental benefits represented by the incomparable Lake Baikal and its transboundary Basin, at the top of which lies Mongolia's aquatic jewel, Lake Hovsgol. In addition to this solid baseline of transboundary cooperation are two rapidly growing economic baselines in mining and tourism, with mining being the biggest and fastest growing economic activity in the Baikal Basin and tourism a smaller but also rapidly growing sector in both the Russian and Mongolian portions of the Baikal Basin. Both of these sectors hold much promise in becoming better stewards of the Baikal Basin's aquatic ecosystems. In the absence of a GEF investment, these barriers are likely to continue hampering an effective transboundary response to the critical threats that are already impacting the ecosystem health and resilience of the Baikal Basin.

Successful implementation of a regional project like "Integrated Natural Resource Management in the Baikal Basin Transboundary Ecosystem", to a large degree depends on effective implementation and ownership of project-inspired work at the national and local levels.

#### **Justification:**

In the course of works during the first year of the Lake Baikal Project, detailed hot spot analysis of the Lake Baikal basin has been carried out. This was included into the Transboundary diagnostic analysis. Zakamensky industrial center (including non-functional Dzhidinsky mining plant). Output 3.1. of the Project Document demands development of pilot project which should be aimed at withdrawal of closed and worked-out mines. Such objects as Dzhidinsky mining plant, which were not properly closed, are a serious threat in the region, including risks for water biodiversity.

**Development objective:**

The purpose of the work is the determination of ways to solve the problems of mining enterprise waste safe storage and problems of elimination of Dzhidinsky tungsten-molybdenum plant environmental effects using the industrial processing of plant's wastes.

**Immediate objective(s):**

The following tasks are to be performed within the scope of the work:

- To determine the qualitative and quantitative composition of mineral substance addition which binds together fast toxic components and transforms them into hardly soluble compound.
- To study physical-chemical principles of processing of low-sorted tungsten concentrates, received from preliminary wastes concentrating by sintering with sodium sulphate.
- To conduct experiments of optimization of parameters of sintering processes which provide high level tungsten transition to water-soluble form with the purpose of further hydrometal extraction in the form of products.
- To conduct pilot testing of developed pyro-hydrometal technology of anthropogenic tungsten raw-material recycling.
- To give an estimate of impact of taken measures on water biodiversity condition in the region.

**Specific Deliverables:**

The work is expected to deliver the following results:

- Recommendations for transition of fast toxic components in hardly soluble compound;
- Recommendations for transition of tungsten in water soluble form with the purpose of further hydrometal extraction in the form of products.
- Estimation of water biodiversity condition in the region as a result of developed measures of safe storage, recycling, neutralization and utilization of toxic substances, contained in wastes of Dzhidinzky mining plant.

**Expected Outputs, reports and related logistics:**

- Detailed calendar plan for activities.
- Technology testing report about results of pilot testing of chosen technologies of safe storage, recycling, neutralization and utilization of toxic substances, contained in wastes

- Final report about recommendations for safe storage, recycling, neutralization and utilization of toxic substances, contained in wastes and estimation of water biodiversity condition in the region.

Payment will be made in 3 installments based on the acceptance of the required deliverables by the Project Manager as specified below:

- 20% payment as a first installment upon the submission of detailed calendar plan - at the end of first 15 days.
- 40% remaining payment upon submission of the technology testing report - no later 30 August 2013.
- 40% remaining payment upon submission of the final report - no later 30 November 2013.

**Budget:** An indicative cost of USD 30,000 has been estimated for this service.

**Приблизительный перевод  
(английский текст имеет преимущественное значение)**

**Обоснование:**

В рамках выполнения работ в первый год деятельности Байкальского проекта был выполнен подробный анализ горячих точек в бассейне озера Байкал, что нашло отражение в подготовленном Трансграничном диагностическом анализе. В число горячих точек вошел Закаменский промышленный узел, где расположен недействующий Джидинский ГОК. Итогом 3.1 Проектного документа предусмотрена разработка пилотного проекта, который должен быть сфокусирован на выводе из эксплуатации закрытых, выработанных разработок. Такие ненадлежащим образом закрытые объекты, к которым относятся Джидинский ГОК, представляют серьезную проблему в регионе, включая риски для водного биоразнообразия.

**Цель развития:**

Целью работы является определение путей решения проблемы безопасного хранения отходов горно-обогатительных предприятий и ликвидации экологических последствий деятельности Джидинского вольфрамо-молибденового комбината за счет вовлечения в промышленную переработку отходов его обогатительных фабрик.

**Цели и задачи:**

В рамках выполнения данной работы необходимо:

- определить качественный и количественный состав добавок минерального вещества, достаточный для связывания легко подвижных токсичных компонентов и перевода их в труднорастворимые соединения;
- изучить физико-химические основы процесса переработки низкосортных вольфрамовых концентратов, полученных в результате предварительного обогащения отходов, спеканием с сульфатом натрия;
- провести эксперименты по оптимизации параметров процесса спекания, обеспечивающие высокую степень перевода вольфрама в водорастворимую форму

с целью дальнейшего его гидрометаллургического извлечения в виде товарных продуктов;

- провести пилотные испытания разработанной пиро- гидрометаллургической технологии по переработке техногенного вольфрамового сырья;
- дать оценку влияния выполняемых мероприятий на состояние водного биоразнообразия в регионе.

### **Конкретные результаты:**

В рамках работы должны быть получены следующие результаты:

- рекомендации по переводу легко подвижных токсичных компонентов труднорастворимые соединения;
- рекомендации по переводу вольфрама в водорастворимую форму с целью дальнейшего его гидрометаллургического извлечения в виде товарных продуктов;
- оценку состояния водного биоразнообразия в регионе, в результате разработанных мероприятий по безопасному хранению, переработке, нейтрализации и утилизации токсичных веществ, содержащихся в отходах Джидинского ГОК.

### **Ожидаемые результаты, отчёты, сроки:**

- Детальный календарный план действий.
- Отчет, по итогам пилотных испытаний выбранных технологий безопасного хранения, переработки, нейтрализации и утилизации токсичных веществ, содержащихся в отходах;
- Окончательный отчет с рекомендациями по безопасному хранению, переработке, нейтрализации и утилизации токсичных веществ, содержащихся в отходах и оценке состояния водного биоразнообразия в регионе.

**ANNEX II. FINANCIAL OFFER**

Name(s) of consultant(s) (a)	Number of working days (b)	Daily fee (c)	Daily subsistence allowance (d)	Total (e)=(b)x((c)+(d))
<b>GRAND TOTAL</b>				

International/National travels (a)	Quantity (b)	Cost (c)	Currency (d)	Total (e)=(b)x(c)
<b>GRAND TOTAL</b>				

Other Costs (description)	Cost
<b>GRAND TOTAL</b>	



**ANNEX III: PREVIOUS EXPERIENCE FORM**

<b>Previous Experience</b>				
<b>Description of services/goods/works/</b>	<b>Country</b>	<b>Total amount of contract</b>	<b>Contract Identification and Title and Contact details of Client: (Name, Address, telephone, email, fax)</b>	<b>Year project was undertaken</b>

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## **ANNEX IV - UNOPS CONDITIONS OF SERVICES**

**1-Contractor's Status** In all matters relating to this Contract, the Contractor shall be acting as an independent contractor. Neither the Contractor nor its employees are the employees of UNOPS. The Contractor assumes all liabilities or obligations imposed by any law or regulation with respect to such employees. The Contractor shall not have the authority to create any obligation on behalf of UNOPS and shall not represent itself as an agent, employee or in any other capacity of UNOPS. The Contractor shall be responsible for the professional and technical competence of its employees, who shall be expected to respect local customs and conform to a high standard of moral and ethical conduct.

**2-Damage to Persons and Property** The Contractor shall indemnify and hold harmless UNOPS, its officers, agents, employees and servants from and against all suits, claims, demands, proceedings, and liability of any nature or kind, including costs and expenses, for injuries or damages to any person or any property whatsoever which may arise out of or in consequence of acts or omissions of the Contractor or its agents, employees, servants or subcontractors in the execution of this Contract.

**3-Intellectual Property Rights** All intellectual property and other proprietary rights, including but not limited to patents, copyrights and trademarks, in all countries, with regard to maps, drawings, photographs, mosaics, plans, manuscripts, records, reports, recommendations, estimates, documents and other materials, except pre-existing materials, publicly or privately owned, collected or prepared as a consequence of or in the course of the performance of this Contract, shall become the sole property of UNOPS. The Contractor shall hold harmless and fully indemnify UNOPS from and against all claims and proceedings for infringement of any patent rights, design trademark or name or other protected rights resulting from Contractor's performance.

**4-Confidentiality** All maps, drawings, plans, reports, documents and all other data compiled by or received by the Contractor under the Contract shall be the property of UNOPS, shall be treated as confidential and shall be delivered only to the duly authorized representative of UNOPS upon completion of the Services.

**5-Advertising** The Contractor shall not advertise or otherwise make public the fact that it is performing, or has performed services for UNOPS or use the name, emblem or official seal of UNOPS or the United Nations or any abbreviation of the name of UNOPS or the United Nations for advertising purposes or any other purposes.

**6-Modifications** Any modification or change to this Contract shall require an amendment in writing between both parties duly signed by the authorized representatives of the Contractor and UNOPS.

**7-Sub-contracting and Assignment of Contract** The Contractor shall not sub-contract the Services or otherwise assign, transfer, pledge or make other disposition of this Contract or any part thereof or of any of the Contractor's rights, claims or obligations under this Contract.

**8-Termination** UNOPS may terminate this Contract for cause or convenience in the interest of the UNOPS upon not less than fourteen (14) days written notice to the Contractor. Upon termination of this Contract, the Contractor shall take immediate steps to terminate his performance of the Contract in a prompt and orderly manner and to reduce losses and to keep further expenditures to a minimum. Unless such termination has been occasioned by the Contractor's breach of this Contract, the Contractor shall be entitled to be paid for the part of the Services satisfactorily completed as of the date of termination, plus substantiated costs resulting from commitments entered into prior to the date of termination as well as any reasonable substantiated direct costs incurred by the Contractor as a result of the termination, but shall not be entitled to receive any other or further payment or damages.

**9-Privileges and Immunities** Nothing in or relating to this Contract shall be deemed a waiver of any of the privileges and immunities of the United Nations of which the UNOPS is an integral part.

**10-Settlement of Disputes** Any controversy or claim arising out of or in connection with provision of this Contract or any breach thereof, shall, unless resolved through direct negotiation, be settled in accordance with the UNCITRAL Arbitration Rules then in force. UNOPS and the Contractor shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy or claim.